



Community Reference Group Notes

- Date:** Wednesday 5 April 2017
- Time:** 5.30pm for 6pm start until 7.30pm
- Venue:** Reception Room, Civic Centre, 128 Prospect Road, Prospect
- Chair:** Brendan Lott (Manager Community Development)
- Note taker:** Melissa O’Kelley (Senior Library Officer)
- Attendees:** Prue Blaikie, Ali Blake, Tyler Gates, Mark Groote, David Kilner, Frances McKenzie-Smith, Sue Michael, Reb Rowe, Jess Tovar, Sharron Ward
- Other Attendees:** Liz Gunn (Community Development Officer)
- Apologies:** Vicki Rigney, Kym Whittington
- Other:** Caroline Ashmeade, Chandrika Balakrishna, Shaun Lyon

1. Actions arising from previous minutes – Brendan Lott (Chair)

Action item – Brendan has uploaded the PowerPoint slideshow from our 1 March meeting – go to Yammer.

2. Services & Facilities, Space Allocation

General discussion regarding the range of services and facilities that have been identified for inclusion within the CLIC. The discussion was informed by a PowerPoint presentation that identified relevant contextual and organisation priorities:

- Project Objectives drawn from Council’s Strategic Plan.
- Summary of community Survey responses (500 residents).
- Summary of discussions from the Community Reference Group meeting 1 March and Council Workshop 14 February 2017 – **CLIC** What’s In? What are the priorities?

Comment - David Kilner - if the facility has no setback from Prospect Road it will not allow for suitable green space/vegetation.

Discussion – There was general commentary within the group that the facility should include some greening features to ensure that it makes a positive contribution to the streetscape of Prospect Road.

Comment - David Kilner, existing concerns regarding the limited availability of car parking on Prospect Road may be exacerbated by this project.

Comment – Mark Groote emphasised that Council is committed to taking a lead role for good design and recognises the need to accommodate car parking requirements.

Discussion – The application of a standardised formula to determine number of car parks required for such a project.

- An extension of the Tram Line up to Prospect Road may alleviate some of the requirement for car parking space.
 - Large cars / 4WD’s that are common in Prospect may require larger parking spaces
 - Space should accommodate ease of access for parents with small children and those with mobility
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disabilities.

Comment – David Kilner mentioned need for soundproofing and IT resources in meeting rooms.

Discussion – The preference for flexible space to meet the many and varied requirements of the community should not have the result that the facility is noisy with each of the groups having an impact upon the enjoyment and use of the facility by adjacent groups.

Comment – Prue Blaikie discussed the opportunity to include a shop frontage to allow for various displays and selling products such as crafts, books, etc.

Discussion – A street presence onto Prospect Road should be inviting and showcase the art and craft being produced within the facility. Engage and excite passers-by to enter the facility.

Prospect Road frontage should not provide ‘dead zones’ and instead should contribute to the vitality of this portion of the Village Heart.

Comment - Sharron Ward mentioned that adequate catering facilities would be required if meeting rooms and other areas were to be used / hired out for events.

Discussion – There is a need for easily accessible meeting rooms of a range of capacity able to cater to many requirements.

Comment - Sue Michael mentioned need for ease of access for art deliveries.

Comment - David Kilner mentioned that the JP service at Thomas Street Centre operates out of the local history room. Believes JPs should have their own separate, private space.

Action – Brendan to upload the PowerPoint slideshow to Yammer

- **Group activity – Services & Facilities, Space Allocation**

Brendan provided a visual representation of each of the suggested services and facilities for inclusion within CLIC according to the suggested allocation of space.

The intent of this representation being to foster an understanding of the proportion of space indicatively allocated to each service and facility, provide a comparative perspective and an understanding of the requirement to ‘fit’ within the nominated 2400 square metres of available space.



Comments received from this presentation are detailed below:

- The Gallery Exhibition space seems comparatively large, though it should be noted that this space is not identified as being only available for art exhibitions. In fact it is a multiple use space able to be used as a combination of maker space, art workshops, exhibitions and look to the possible development of artist in resident capabilities.
- There are a number of opportunities to link-up some of the spaces i.e. multiple uses.
 - Technology Maker Space within the Art maker space
 - Technology Maker Space linked to gamer Digital Media and Young Adult Area
 - Toy Library linked to Children's Activity area and Parenting Room
- The nominate space allocated to the Local & Family History collection is correct. Local History requires dedicated space with display/museum area (not shared with JP as is current situation).
- Opportunities for the Collection Space to incorporate flexible and easy moved storage racks.
- Incorporate the creative storage of chairs.
- Local History may be displayed within a glass display area.
- Arts displays may be incorporated throughout the building.
- Street frontage should be used for the sale of art / craft items.
- Consider ease of access – provide easy access for wheelchairs, prams, disabled, etc. on ground floor
- Group different needs on different levels (e.g. ground floor for primary public area, children's activities, gallery, etc. and upper levels for quieter activities, art workshops etc.)
- Quite spaces may be incorporated onto the 2nd or 4th floor.
- Consider the opportunity to create after-hours access to meeting rooms – 24 hour access
- Consider access to the Art Gallery directly from the street.
- Maker Space – what is it? Possibly technology focussed space (e.g. 3D printing, photography)
- Suggest over engineer building so can be flexible in future re use
- Meeting rooms – accessible and well equipped - Need to be accessible after hours, have digital access, appropriate sound proofing/acoustics, access to catering facilities
- Storage – creative, suitable and easily accessed
 - Needs to match use
 - Look at creative storage solutions (e.g. chairs stored under stage, wet area behind doors, etc.)
 - Locate storage near where will be used
- Displays – more of them, in more places
 - Art to be displayed throughout building so public can see it
 - Local history area could be glassed area so can see in

3. Discussion: Yammer and Poll Everywhere apps – Brendan Lott

Yammer - Everyone is encouraged to post thoughts and share documents on Yammer. It facilitates sharing of ideas amongst the group outside of meetings.

Poll Everywhere – A poll was posted on Yammer and Brendan displayed the results. Also demonstrated 'real time' voting.

4. Investigate other libraries (which ones should we visit) – Brendan Lott

Brendan proposed CRG (as a group) visits other libraries in the metro area to get an idea of what other libraries look like. Comment – Mark Groote encouraged group members to participate in the proposed group tour. Elected Member did tours in 2016 and it gave them a better sense of what works and what doesn't.

Suggested libraries include: Campbelltown, Tea Tree Gully, Walkerville, Cove (Hallett Cove), City Library (Rundle Mall), St Peters (because of their use of the Town Hall), Hamra Centre (West Torrens), Coventry (Stirling), Holdfast Bay (local history).

ACTION: Brendan, Melissa, Liz to organise tour of Tea Tree Gully library for the 3 May meeting.

5. Close and next meeting

Meeting closed at 7.30 pm.

Next Meeting on Wednesday, 3 May 2017 – time TBC (dependent on bus visit to another library)