



Workshop Program

Tuesday 6 December 2016 commencing at 6.15pm

Reception Room, Civic Centre, 128 Prospect Road, Prospect

Workshop Chair: Nathan Cunningham, Acting Chief Executive Officer

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Workshop Guidelines

The following details provide an overview of the procedures to be observed:

1. The Workshop will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for elected members and staff), for the term of the Council or until the Council determines to discontinue the Workshop structure.
2. The need for extraordinary Workshops will be assessed and determined by the CEO.
3. The Workshops will be held in the Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082.
4. The time, date and location may be subject to change by the CEO where necessary.
5. The Workshops will be open to the public and media. Notice of a Workshop and the program for a Workshop is to be placed on the Council's website.
6. A confidentiality declaration may be determined by either the Council or CEO in accordance with Council's Informal Gatherings Policy.
7. No decisions will be made at the Workshops. There will be the opportunity for discussion and questions and answers only, and the provision of guidance to the Administration.
8. The CEO or proxy will convene and chair the Workshop to ensure the smooth running of the meeting. The proxy will be determined by the CEO on a needs basis.
9. All Elected Members will be encouraged to attend.
10. The CEO will ensure the Program and papers for the Workshop, which will include Agenda items for the following Council Meeting, will be provided to members by the Friday preceding the Workshop to allow time for members to read the reports and prepare their questions prior to the Workshop.
11. Notes will be made of the general issues and items covered by the Workshop, given that no decisions can be made, and distributed to Elected Members for information.
12. The format for the Workshop may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
13. The format for the Workshop will be determined by the CEO.
14. External parties may make Presentations/ deputations to the Workshop, subject to prior agreement by the CEO.
15. Elected Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Workshop will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Workshop Protocol

The protocols are a set of guiding principles that aim to achieving enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

The individual members commitment to active listening and disciplined talking, displaying both courtesy and respect to other members is paramount.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time when it is best required.
2. No rank and/or officer position of administrative or governance authority recognised within the workshop (except for the Chair), and protocols are enforced when deemed necessary.
3. Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Discussion must be focussed on the issues and matters being the subject of discussion.
5. One member speaking at a time is a right, and must be enjoyed by all members.
6. Interrupting another member speaking is not desired and members are encouraged to exercise restraint for the benefit of all concerned. Equally, there should be no dialogue between members and person(s) in the gallery that interrupts the workshop discussion.
7. No ridicule, blame or shame to be expressed and/or exchanged during the workshop and care should always be taken with the words used in debate.
8. Problems and solution expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
9. Although it is not a decision-making forum, it is an important part of ensuring a well-informed and enhanced decision-making process for Council.
10. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

It is important that all members recognise the above list of protocols is not about rules; protocols are a set of guiding principles that are agreed on and committed to by all participating members

Notes from previous workshop

Notes from Workshop 08/11/2016

- Chair:** Nathan Cunningham, Director Community and Planning
- Present:** T Evans, A De Backer, M Groote, A Harris, M Larwood, M Lee, M Standen
- By phone:** Nil.
- Apologies:** D O'Loughlin, K Barnett

Notes from previous workshop held on 01/11/2016

- Taken as read.

1. Broadview Oval Master Plan

Greg Georgopoulos; Lesley Golley and Lynton Franzi (Tennis Australia) presented on the Collingrove & Broadview Tennis Clubs Re-Development project proposed for inclusion in the Broadview Oval Master Plan. The proposed project overview spoke of combined tennis club facilities, amenities, lighting, viewing areas and best practice configuration and the basis that working together will lead to the building of a world class facility at a lower than expected funding commitment.

Further operational benefits and capabilities were outlined anchoring ongoing development at the Broadview Oval site. Discussion was held surrounding the site layout as endorsed in principle by Council with early estimates of funding @ \$7 - \$10m over a number of years, with significant impact on Council's Long Term Financial Plan due to concurrent significant capital upgrade projects such as the CLIC (Community Hub – Library & Innovation Centre).

Elected Member comments and questions included:

- Can we see what the tennis club commitment to this proposal is tonight? - the financial commitment is \$100,000 from the clubs and \$150,000 from Tennis Australia; however Tennis Australia will provide other support such as project supervision and design specifications based on their experience in other projects.
- The croquet club were involved, what is the situation now? – staff advised the club formally wound up in May 2016;
- Current croquet greens may not be of a standard for use as tennis courts;
- Where is the other regional tennis facility? – it was advised that construction is planned for the Playford district;
- Is there a risk that the Broadview Oval site is too close to Memorial Drive? – advice was that current demand is too high now to be met with existing facilities;
- Are all sports clubs involved informed that they may not be the first for upgrade e.g. bowling club; football club? - Yes
- Will this be an overflow facility versus a centre of excellence e.g. training? - Tournaments will be programmed here independently however overflow will offer additional potential;
- Will the community have priority but not at the expense of economic benefit? - Low cost courts will be provided to the public and managed through the Centre;
- This may bring back a major event such as 'Australian hardcourt championship' and wheelchair and high performance tennis;
- Port Adelaide Enfield / State indoor sports facility development was recently awarded State Government Grant Funding, what are Prospects grant funding opportunities? - the project overall is eligible for funding at state and federal levels as well as non-government bodies such as the AFL and Tennis Australia;
- Long term funding implications with 2 major projects will push Councils Key Financial Indicators too far and indicate we cannot afford this proposal, once we have an understanding of the CLIC project we may be able to make better decisions – Lynton Franzi advised of attractive funding opportunities through Tennis Australia.

Next steps and key dates:

- Council to provide support with an in-principle approval that the courts upgrade will be first in line improvement;
- Workshops with tennis clubs to occur;
- Staff will develop funding options and present to an upcoming Council Workshop.

2. Waste Contract

Greg Georgopoulos and Chris Brideson (Water + Waste Innovations) discussed the specifications to go out to the market for an open tender and provided an update on the proposed timeline, currently running on time.

Elected Member questions and comment included:

- Have we included 'high density living'? Yes
- Is the tender open period long enough? – advised 4 weeks usually is but if the briefing session highlights any gaps in the tender specification we are able to take it to 5 weeks;
- Does the tender document provide for innovation to be demonstrated early in the contract period? - advised the tender provides for verbal and date commitments if council wish to set some dates, further explained that there is quite a time commitment on setting dates and times.
- Does the tender have to be endorsed by Council prior to listing on the Tenders SA website? - advice that the tender document does not require Council adoption, only the acceptance of the preferred tender as this is likely to exceed delegated financial limits;
- Who owns the data? Can we make a report available to the public on volumes of waste disposed of on a weekly/monthly/suburb/street etc. basis? Additional suggestions for data usage included 'pay by weight model', celebrate low disposers;
- Will we be going backwards on the new services compare to what we currently have?
- We are a Smart City and try to put a layer on all services, what is included in the tender that allows tenderers to propose other operations that will not cause it to be a non-conforming tender?
- Is there an opportunity for residents/business to opt in to additional services or reduce in times of low usage? - advised Council has the ability under conditions, to offer differing services, but most efficient is an annual extra bin. If an overwhelming proportion of the community is seeking an additional seasonal service then this can be done (with council approval).
- East Waste proposal, is this an invitation? – advised East Waste have proposed services and basic costing which is quite consistent with the tender specification.

3. Percy Street/Prospect Road Intersection Landscape Architecture Concept

Greg Georgopoulos; Gene Fong and Cecelia Tang (Swanbury Penglase) provided an update on the consultation and feedback received so far. Administration is seeking Elected Member's feedback before launching into full concept plan development and spoke about 5 Percy Street and RM Williams as an historical site.

Community Engagement:

- Held one on one talks with business owners, how they operate, what is their main business, how they envisioned their future business and the development of Prospect Road;
- Postcard drop to residents with a number of questions, asked what is lacking and what they would like to see more of.

Community Feedback:

- Business key issue is to retain on street parking, especially to allow customers to pull in and access the business premise; 5-10 year leases;
- RM Williams Retail & Store Manager discussion – supportive of artwork on the corner of Percy Street to depict the history of RM Williams; prefer native vegetation.

The Councillors were provided with the opportunity to indicate own ideas on a full size map of the project area.

Elected Member questions and comments:

- Are we relating corporately or at a retail store level? - advice is yes corporate, new CEO.

Next steps and key dates:

- Key date February Workshop;
- November 2016 – February 2017 develop concept plan.

4. Electrification of Public Transport in Adelaide

Nathan Cunningham, Greg Georgopoulos, George Giannakodakis (InfraPlan) & Phil Lawes (DPTI) spoke about the front end planning associated with the proposed electrification of public transport across Greater Adelaide. The current project involves a preliminary analysis, with a focus on the tram service and identifying service gaps. No decisions have been made by the SA Government concerning land use; transport corridor; stop locations etc. DPTI are looking to take the data collected from Community Consultation to the Federal Government on funding applications.

An outline on the links to the 30 Year Plan for Greater Adelaide was provided with the associated philosophies and process for AdeLINK. The Multi Criteria Analysis (MCA) Themes were signed off in discussion with Council's via Routes and Criteria Workshops. Result summary provided on the Prospect LINK. Design Lab and Community Open Days were outlined.

Elected Members questions and comments:

- Why was the tram service not proposed to run down Main North Road? – it was highlighted that Prospect Road may serve a broader range of Prospect residents and Main North Road already serves high volume vehicle transport (including buses);
- How well did Prospect Rd score? – It was a clear local standout against any other routes in Prospect but this analysis is being used to prioritise the options within the ProspectLINK project and not to prioritise between other routes (EastLINK, Port LINK etc);
- Will the route include O'Connell Street? – it is the only real option with many opportunities to link to key sites e.g. Women's and Children's Hospital; Festival Centre and the iconic Adelaide Oval.

Next steps and key dates:

- Community Engagement drop-in session : Tuesday 15th November 29, 2016, Prospect Town Hall 4-8pm
 - Advertised in the Messenger and Advertiser Papers and on Council and DPTI websites

Workshop closed at 9.15pm

Notes from Workshop 15/11/2016

Chair: Cate Atkinson, Chief Executive Officer

Present: D O'Loughlin, K Barnett, M Lee, A De Backer, A Harris, M Standen, T Evans, M Larwood, M Groote,

1. **Community Hub – Library & Innovation Centre (CLIC)**

Nathan Cunningham, Jo Cooper & Dr Marcus Spiller (SGS Economics) presented the Economic and Social Analysis on the two candidate sites shortlisted for the CLIC. A dual lens approach was taken, one being the narrow finance approach of cash in and out as the impact on Council budget with the other being a broader cost benefit (net community benefit) angle.

A direct comparison on all options is made against a base case (Option 1) which includes the delivery of a basic facility at the Main North Road site with no change to the service and function of the existing Civic Centre.

Techniques are used to monetise all costs and benefits with one example being the published default cost of an average person's leisure time = \$15 per visit to the library. (Commonwealth Government reference). Additional factors include the potential for local uplift in rental incomes, activity and vibrancy. Community safety and wellbeing are also monetised in the analysis.

Elected Member comments and questions included:

- What is the difference between basic & expanded facility? – More generous proportions in many of the components including meeting rooms; options for café etc.
Basic 200m2 vs Expanded Community Hub closer to 2500m2
- Is the disposal of Prospect Road site factored in analysis (recognising its remaining useful life)? – it is included in some options and in economist terms it was mentioned that if the asset is sunk it is not able to be redeployed and this is written off in cost/ benefit so as to allow a balanced assessment;
- Is there an opportunity to capture scenarios where Council may be achieving the strategic targets or the loss to the community located nearer the site losing the site facility? - This is about net community benefit, if the up equals the down in different areas of council it will not factor from a spreadsheet point of view as they cancel each other out;
- Have partnerships been taken into account, capital resources? – Not in specific details due to there being too many unknowns at this stage. The idea is captured but the validity of the possibility is to be determined;
- What costs have been included for depot? - A one-off move cost is presented and a Council Workshop is scheduled for December for a specific discussion. Whilst linked in some way, this decision has minimal impact on the site selection for CLIC;
- Will the staff all still have their jobs including the library volunteers? - At either site staff will need to be relocated but will still deliver the same level of services (unless Council increases these);
- Writing off the asset may not pass the ‘pub test’, we should factor in community perspective of building something for 50 years and then getting rid of this after 10 years – Explained earlier from a pure economist point of view. An example of buying a house only to demolish it to realise the full potential of the land was mentioned as a similar example to how this can be considered.
- Are the documents available to the public? Yes, all documents will be presented to Council in coming months and therefore publicly available. Also there are multiple strategies to continue to ‘Inform’ the community.
- When will we be doing the cash flow modelling? – a high level report will likely be delivered with the December Council Meeting to assist in the decision making; once a site has been determined a prudential report will be prepared for council consideration;
- When risks are identified will Council be implementing risk mitigation strategies? Naturally yes.
- Is there any broad scale community consultation concerning the site? - No additional consultation has been programmed as the decision is potentially best based on data and evidence. SGS have been engaged to help the Council members to focus on true costs and benefits across the city as a whole rather than rely purely on sentiment which is likely to be emotive.

Next steps and key dates:

- A report will be provided to Council to move towards a decision. Then staff will determine what is the best way to deliver this project and will continue to report this to Elected Members;
- December 13 workshop will have a depot discussion. It will also touch on cash flow and Long Term Financial Plan impacts of CLIC. The detailed Options from SGS report will also be distilled down to a more manageable number with those faring poorly in the analysis removed from further consideration.

Workshop closed at 8.25 pm

Workshop Items

1 Urban Corridor Zone Development Plan Amendment

Responsible Director: Nathan Cunningham – Director, Community & Planning

Expected Duration: 90 minutes

Presented by: Rick Chenoweth with guest presenters Grazio Maiorano from URPS and Matt Davis from Davis & Davis Architects

In preparing the DPA, a process has been initiated where Council staff and key consultants in collaboration with DPTI staff, have been reviewing existing developments occurring in the Urban Corridor and seeking views from various sectors as to what has been working and what areas or common issues (themes) present themselves.

This workshop is designed to update the Elected Members on work to-date and to seek input from members (joined by DAP Members who have been invited) on improvements to design policy within the Urban Corridor Zone. There will be further workshop opportunities prior to Council consideration of the DPA.

Attachments:

Nil.

2 Broadview Oval Master Plan

Responsible Director: Greg Georgopoulos

Expected Duration: 30 minutes

Presented by: Lesley Golley, Chris Birch

The presentation in November largely gave information toward the Tennis precinct component of the proposed Master Plan and indicated an overall figure for the preferred Option B. With the Mayor and the CEO absent – and members of Clubs present – it was not possible to discuss financial modelling in depth; however, Administration seeks feedback from Elected Members to ultimately indicate a preferred approach to the project. This will provide clarity and enable a revised, viable Master Plan to come back to the Chamber for in principle endorsement before progressing to community consultation.

Further financial modelling will be provided based on a 9 year staged delivery, with a modest sum built into operating surplus and net financial liabilities for the CLIC project. Council's Manager Financial Services will be present to discuss the implications and options around funding.

Attachments:

Nil.

3 Conflict of Interest – Variation Regulation 2016

Responsible Director: Ginny Moon, Director Corporate Services

Expected Duration: 15 minutes

Presented by: Jo-Ann Tanti, Manager Governance & Administration

The *Local Government (General) Variation Regulations 2016* amend the *Local Government (General) Regulations 2013* and commenced operation on **24 November 2016**. The Variation Regulations amend the “ordinary business” exemptions for the conflict of interest provisions.

This briefing will assist Councillors to identify and categorise matters of conflict when considering the items coming before Council.

Attachments:

Nil.

4 Strategic Plan to 2020 - Website

Responsible Director: Brendan Lott, Acting Director Community & Planning

Expected Duration: 20 minutes

Presented by: Brendan Lott, Acting Director Community & Planning

Now that the Strategic Plan to 2020 has been adopted, an interactive website has been created (based on design principles previously presented to a Council Workshop). Brendan will run members through the trial version of the site in preparation for it to ‘go live’ in the following weeks.

The website is accessed from the Main Council website, it is mobile friendly and has strong connection to the design philosophy of the Network Prospect website. It is contemporary and presents as the main external face of Council’s new Strategic Plan.

The site has been developed to highlight the strength and simplicity of the language recently adopted by Council, it incorporates the ‘Plan on a Page’ and allows members of the community to observe the direction of Council at that high level but importantly, it allows them to dig deep into each strategy to observe the Outcomes and the Targets for each. It is also proposed that the Quarterly Reports on progress against the targets will be linked from a page within the new Website.

Attachments:

Nil.

Future Workshop and Council Agenda Items

Members may seek advice as to the purpose, or intended resolutions planned for the next Council meeting. These items are subject to change.

Workshop 13/12/2016

- Council Depot Options/CLIC
- Main North Road Master Plan
- Update on IT Services

Council Meeting 20/12/2016

- Citizen of the Year Awards
- CLIC Update
- 2016 Cultural Grant Recipients Events
- Conference Opportunity – Cities 4.0 Summit