Community Reference Group Meeting Notes

Date: Wednesday 2 May 2018
Time: 5.30pm for 6pm start until 7.30pm
Venue: The Cottage, Thomas Street Centre, 1 Thomas Street Nailsworth
Chair: Brendan Lott (Manager Community Development)
Note taker: Melissa O’Kelley (Senior Library Officer)
Attendees: Prue Blaikie, Caroline Ashmeade, Anna Graves, Tyler Gates, Reb Rowe, Kym Whittington, Deputy Mayor Mark Groote, Sue Michael, Ali Blake
Other Attendees: Ben Footner (Manager Library Services), Liz Gunn (Community Development Officer), Chris Newby (CLIC Project Lead)
Apologies: Vicki Rigney, Jess Tovara, Sharron Ward, Frances McKenzie-Smith, Shaun Lyon

1. Welcome – (Brendan Lott)

2. Update on design and layout – (Chris Newby)
   - Council has now committed to the final design and layout
   - 100% of the external design has been adopted by Council
     - External and internal lighting still being explored
   - Powerpoint presentation by Chris of latest designs
     - ACTION: Brendan to email CRG members a link to the latest designs
     - Internal finishes
       - Black paint used to highlight some architectural details
       - Terrazzo tile – black and white with flecks of yellow to bring warmth
       - More use of colour will be used for furniture and fittings
       - Art Gallery and store – moveable wall to create a window gallery; the store will have a sink and fridge
       - Local History and study area – Local History area will be a ‘nook’; storage potential will be reduced but opens up opportunities for more collaborative meeting space
       - Large event/meeting space on 1st floor – 16 seat reconfigurable table for council meetings
         - CRG members expressed concern about the table being a permanent fixture and that the room will become a purpose-built council meeting space instead of a community/events space
       - Flooring
         - Town Hall will stay as is (wood)
         - Terrazzo on most areas of the upper ground floor
         - Carpet in children’s area and around the perimeter of the collection space
         - 1st floor will be a wooden floor
   - Customer Service Area
     - 3 pods and some break out space
     - Possibility of going cashless
CRG members expressed opposition to going cashless

• Screening – decision by council to not have any screening between the library collection on the upper ground floor and the rest of the facility

Comments/Questions from CRG

• Pleased with the demolition – it has been fast, quiet and workers have been friendly
• Terrazzo flooring – still concern that it will be too cold, hard and noisy
• Question: Is there a meeting room large enough for ESL classes? Answer: Yes, the events/meeting space on the first floor is large enough
• Question: Where will the immunisation clinic be and will there be privacy? Answer: The Makerspace room in the Town Hall will be suitable

Further thoughts/questions/comments on design can be directed to Chris Newby

3. Open Discussion – Facility Management (Ben Footner)

• Proposed Opening Hours
  • Current Opening Hours of Thomas Street Centre
    ▪ Mondays – closed
    ▪ Tuesdays – 10.15 to 8.30pm
    ▪ Wednesdays, Thursdays, Fridays – 10.15 to 6pm
    ▪ Saturdays – 9 to 4pm
    ▪ Sundays – 2 to 5pm
  • Proposed Opening Hours discussed with CRG members
    ▪ Mondays, Tuesdays, Wednesdays, Fridays – 9 to 6pm
    ▪ Thursdays – 9 to 8pm
    ▪ Saturdays – 10 to 4pm
    ▪ Sundays – CRG expressed an expectation that the library will continue to be open on Sunday afternoons
    ▪ Suggestion by CRG that basic council services be offered from 5-6pm during the week and that on the late night opening night more complex council services will be offered

Further thoughts/questions/comments on opening hours can be directed to Ben

4. Next meeting – if you represent a community group, ask your group how it will use the building so that this can be discussed at a future CRG meeting

Meeting closed at 7.30pm.

Next meeting to be held on Wednesday 6 June 2018 at 6pm – 7.30pm (refreshments available from 5.30pm) at the ‘Cottage’ behind the library at 1 Thomas Street Nailsworth.