

Community Reference Group Meeting Notes

- Date:** Wednesday 4 April 2018
- Time:** 5.30pm for 6pm start until 7.30pm
- Venue:** The Cottage, Thomas Street Centre, 1 Thomas Street Nailsworth
- Chair:** Ben Footner (Manager Community Development)
- Note taker:** Melissa O’Kelley (Senior Library Officer)
- Attendees:** Prue Blaikie, Caroline Ashmeade, Anna Graves, Tyler Gates, Shaun Lyon, Frances McKenzie-Smith, Reb Rowe, Kym Whittington
- Other Attendees:** Brendan Lott (Manager Community Development), Liz Gunn (Community Development Officer)
- Apologies:** Ali Blake, Deputy Mayor Mark Groote, Sue Michael, Vicki Rigney, Jess Tovara, Sharron Ward

1. Welcome – (Ben Footner)

2. Update on design and layout – (Ben Footner)

- Design is 75% completed which includes –
 - Plate steel façade with protective paint finish
 - Double-width concealed stair
 - Bump-in and artists’ entry retained to rear of Town Hall via Vine Plaza
 - Town Hall – new large wall openings and cold shell for café and bar area
 - Ecologically sustainable development initiatives – 50kw roof-mounted solar PV system, energy and watering metering/monitoring system, perimeter daylight harvesting, passive thermal performance optimisation, economy cycle to air-conditioning system
 - Site plan showing car parking and landscaping and lower ground floor plan (subject to an update of the motor bike and bicycle parking areas)

3. External colours – your preference - (Ben Footner)

- General agreement that warm, earthy colours that complement the colour palette of the Town Hall is preferable (don’t want gray, white and some shades of brown)

4. Internal ‘after hours’ dividing wall (screening) for library space on ground floor – (Ben Footner)

- Agreement that a screen/partition/barrier is needed for the following reasons:
 - To act as a deterrent
 - To delineate library space that is off-limits after hours
 - Risk management
 - Better to have it and not use it all the time than to not have it and then having to retrofit it
 - Could be used to project images onto as part of events therefore it has an additional use

5. Temporary transition of Council services – (Liz)

- Council staff/service are now at 4 different locations
 - Town Hall – Council meetings are being held here; Customer Service and Planning departments relocated here; when renovations on Town Hall begin then these departments will be relocated again

- Thomas Street Centre – CEO, governance, HR, economic development team, and some of the community development team have been relocated here
- Depot – no significant changes
- Old Walkerville depot – Finance, IT and Records Admin have been relocated here
- Surplus items from the Civic Centre which are not suitable for re-use in the new building and not required in the transition were offered to local community groups. Approximately 20 groups attended the Civic Centre and collected items including furniture, fixtures & fittings and stationary to re-home in their organisation.

6. Open discussion – (All)

- Flooring
 - Carpet or some sort of soft material needed in children’s area
 - Suggestion to investigate Adelaide City Library’s flooring
- Topics to investigate in future meetings
 - Community usage of meeting spaces
 - Priority groups
 - Room facilities/fitouts/flexibility
 - Responsible persons
 - Community programming
 - Fees & charges
 - Storage
 - Bookings
 - Afterhours access
 - Service levels
 - Opening hours
 - Shared service area

Meeting closed at 7.30pm.

Next meeting to be held on Wednesday 2 May 2018 at 6pm – 7.30pm (*refreshments available from 5.30pm*) at the ‘Cottage’ behind the library at 1 Thomas Street Nailsworth.