

Community Reference Group Meeting Notes

- Date:** Wednesday 7 March 2018
- Time:** 5.30pm for 6pm start until 7.30pm
- Venue:** Reception Room, Civic Centre, 128 Prospect Road, Prospect
- Chair:** Brendan Lott (Manager Community Development)
- Note taker:** Melissa O'Kelley (Senior Library Officer)
- Attendees:** Ali Blake, Prue Blaikie, Caroline Ashmeade, Anna Graves, David Kilner, Deputy Mayor Mark Groote, Shaun Lyon, Frances McKenzie-Smith, Sue Michael, Sharron Ward, Kym Whittington
- Other Attendees:** Chris Newby (CLIC Project Lead), Ben Footner (Manager Library Services), Liz Gunn (Community Services Officer), Tara Lee (Digital Literacy Coordinator)
- Apologies:** Tyler Gates, Reb Rowe, Jess Tovara, Vicki Rigney

1. Welcome – (Brendan Lott)

- Introduction to the group of new member – Anna Graves from the Prospect Local History Group has joined the group due to the resignation of David Kilner

2. Concept Design Update – (Chris Newby)

- External façade –
 - Still leaning towards having vertical fins but material is yet to be decided. It could be steel or aluminium. Colours of the fins are still being tested. Looking at possibly curving the façade to soften it due to community consultation feedback being that the façade was too 'masculine.'
 - Feedback from CRG – suggestion that steel with an acid finish would work well because it would fit with the local area whereas powder-coating of the fins might look too modern and could be higher maintenance
- Interior Design –
 - Main colour palette is fairly neutral but can use vibrant colours in areas to highlight that particular space
 - Feedback from CRG – Concern over acoustics due to large use of tiling. Chris explained that other materials will be used to soften noises (like rugs in the children's area)
 - Stairs – A brace needs to be in place due to the glass structure of the building. The options are to either hide the brace or reveal it. Also the option of having double or single-width stairs.
 - Feedback from CRG – Revealing the brace is preferable, as is double-width stairs.
 - Large 'cut-out' to Town Hall – opens up the Town Hall to the rest of the facility. Glass doors that can be opened and closed.
 - Feedback from CRG – Overall agreement that the cut-out is a good idea. But need to consider that people in the Town Hall may not want to be looked at through the glass. Suggestion of having some sort of screening or curtain that can be utilised if a group/activity requires privacy.
- Layout of the building –
 - Library balcony – wraps around into Vine Plaza and the back of the Town Hall. Portion of

balcony terrazzo tile, the rest timber decking. Sink and wet area option on the balcony for kids' functions, etc.

- Feedback from CRG – General concern that the terrazzo being used in large areas (especially inside the facility) will look cold and harsh and could be slippery. Also concern that having hard flooring in areas such as the children's section will be too hard for parents and children to sit and play on.
- 'Screen' concept – Currently trying to determine what sort of security screening will be needed to block the library collections area off from after-hour access. Most likely will be some sort of screening that goes from ceiling to floor instead of from side-to-side.
- Lift access – A double-lift shaft is required for the structure of the building. However, short-term cost savings could be made if there was only one lift or if there were two lifts but were of a smaller size. If only one lift was built, another could be added in the future.
 - Feedback from CRG – General feeling that the larger and more lifts available, the better.

3. Incorporating Digital Hub Activities into CLIC – (Tara Lee, Digital Literacy Coordinator)

- Highlighted the importance of agility with technology and flexibility of space
 - Fixed PCs – limits the way spaces can be used. Market research shows that desktop PC sales are declining.
 - In 2013, the Prospect Digital Hub was state of the art – 5 years later, most of those technologies (like the Smart Fridge) are obsolete
 - In the current Digital Hub at Thomas Street – the PCs have to be moved for other activities and limits the flexibility of the space
 - Public access computers – the public will still have access to computers but will be laptops instead of fixed PCs. This gives customers the freedom and flexibility to sit where they want when using a computer.
 - How using laptops in the facility could potentially work – Laptop and table dispensers that customers can borrow using their library card (laptops would be automatically wiped on return to the dispenser), plenty of powerpoints throughout CLIC with inbuilt power options into furnishings, customers can also borrow accessories (wireless keyboards, monitors, mice)
- Feedback from CRG – Overall consensus that this is the way forward with providing digital/technology access and services in the new facility.

4. Disposal of Assets to Community Groups – (Brendan Lott)

- Occurring 10 March, 2018

5. Future CRG Meetings

- Starting in April 2018, CRG meetings will be held in the 'Cottage' behind the library at 1 Thomas Street Nailsworth. Access is through the green child safety gate.

Meeting closed at 7.35pm.

Next meeting to be held on Wednesday 4 April 2018 at 6pm – 7.30pm (*refreshments available from 5.30pm*) at the 'Cottage' behind the library at 1 Thomas Street Nailsworth.