

COMMUNITY REFERENCE GROUP Minutes of Meeting No. 6

Date: 8 June 2022 from 6pm at Nailsworth Hall

Attendees invited:	
Mayor O'Loughlin	Vincent Cammell
Cr Allen Harris	Paul Caretti
Cr Steven Rypp	Mark Bowman
Shane Hodby	Josie Meyer
Rob Clutterham	Jaime Gardner
Angela White	Russell Mountford
Chris Greening - City Collective	Tom Reynolds – City Collective
Araceli Moyano – City Collective	
Apologies:	David Callan
Varun Agheda	Theo Dalkos
Klinton Devenish	

1 Agenda Action

2 Council Report 24/5/2022

- Key outcomes:
- Council Report endorsed
- CEO authorised to make minor changes to design in accordance with planning, architectural and financial advice
- Design can be lodged for planning consent
- Council to fund \$650k in additional funding to support additional 129m² to meet needs of community and club
- CEO to provide 70% and 100% design to Council for information

3 CRG Design Input Log PC

Completed items are shaded

Date	Issue	Raised by	Closed Off Y/N	Result
23/2/22	Final sign off on Design	Angela White	Y	Elected members to sign off on final design
23/2/22	Salvage of existing plant and goods in clubrooms	Josie Meyer	Y	Salvage where possible

23/2/22	2 nd stair to level 1 required – general view oval side is best	Paul Caretti	Y	updated
23/2/22	Extent of new parking – general aim to increase parking- Northern entry should be away from building	Josie Meyer	Y	Refer updated planning plans, retain northern car park (funding)
23/2/22	Cricket Nets & Location	Varun Agheda	Y	Consider in design development, no budget for crickets nets in this phase
23/2/22	Retain club pergola	Shane Hodby	Y	retained
23/2/22	Waste Management/Building Plant	Paul Caretti		Design team to review in line with Planning application
23/2/22	Roof Design	Paul Caretti		Part of planning submission/ Refer to architect
23/2/22	Operable Wall to level 1	Shane Hodby	Y	Cost option as part of tender
23/2/22	Portable Stage to level 1/ furniture layouts	Shane Hodby		Design team to review, function space now increased with additional funding support from Council
23/2/22	Kiosk and public toilet locations	All	Y	Relocate to northern side of building
23/2/22	Medical room scope	Shane Hodby	Y	Updated in draft planning set
23/2/22	Extent of level 1 deck and construction type	Paul Caretti	Y	Design team subject to budget
23/2/22	Running track integration/ ball sports interface			Design team to review
23/2/22	Audio visual requirements	Mayor O'Loughlin		Design team to review
23/2/22	Reverse kitchen and bar location	Shane Hodby	Y	Refer updated plans
23/2/22	Prefer fridges to kiosk in lieu of cool room	Shane Hodby	Y	Design team to review
23/2/22	Ambulance/ roller access to oval – northern access	Russell Mountford		Design team to

	to remain/ other access currently adjacent existing canteen			review/secondary location in accordance with civil levels
23/2/22	Confirm capacity of function space current is 280 persons	Shane Hodby		Design team to review in line with revised funding
23/2/22	Emergency access from L1	Jamie Gardner	Y	Lift provision
23/2/22	Hoon behaviour on Thursday nights	Russell Mountford	Y	Consider traffic slowing devices – refer concerns direct to Shane Hodby
23/2/22	Verify tree protection zone	Klinton Devenish	Y	Encroachment into TPZ less than 10% as per Aust Standards
23/2/22	Which trees are to be removed/protected	All	Y	Pepper trees to be removed – not protected under Act and impact on view to oval
23/2/22	Coaches Boxes	Shane Hodby		Relocate to wings and within swales
23/2/22	Consider location of kegs	Shane Hodby	Y	Refer updated planning set
23/2/22	Kitchen equipment log	Mayor O’Loughlin		Design team to detail
4/5/22	Best position for lift – central or to one end of building/ signage/tactile indicators	CRG		Architect to document response to CRG
4/5/22	Foyer access point – link to gym supported for flexibility in use	CRG	Y	Refer updated design 8/6/22 CRG
4/5/22	Gym required/can this function on level 1?	Architect	N	Refer to Design team
4/5/22	Best configuration for kitchen/bar	BFC		Updated in accordance with 24 May 2022 Council Report
4/5/22	Need 280m2 of function space	BFC	Y	Resolved via additional Council funding

4/5/22	Can balcony be built later/potential staging of project	CRG	Y	Possible but unlikely to provide value
4/5/22	Levels of compromise subject to budget? Can the building be designed for future extension?	CRG	Y	Resolved subject to extra funding and agreed areas as per 24/5/22 Council Report
24/5/22	Window sills to first floor to be to floor level to improve views to oval	Council		Design cost option
6/6/22	Fit out of kiosk, bar and kitchen	Council/Club		To be detailed through design development and MOU process
8/6/22	Bin storage location to be considered in context on surrounding properties	Russell Mountford		Architect to review with planning submission
8/6/22	Consideration of impact damage to cladding to be considered e.g. compressed sheet 9 or 12mm/additional backing	CRG		Architect to consider
8/6/22	External Design schemes presented – metal cladding/masonry/compressed sheet cladding			Architect to provide internal scheme in due course
8/6/22	Oval side northern eucalypt tree – consider impact on views to oval	Cr Rypp		Investigate further/ architect can model viewing/ potential pruning
8/6/22	Community use of the facility was queried – Can MOU be provided to CRG members?	CRG		The MOU provides provisions for community use in the context that it is a Council building
8/6/22	Contrast colours to surfaces for accessibility	Jaime Gardner		Interior Designer to present to CRG at a later date. 30% contrast is a code requirement
8/6/22	Elevations of north and south of building	Angela White		Architect to provide

3 Design Team Update

Architect presented updated drawings that will be used for planning application

Architect presented concept external finish samples

Key issues following presentation

- Location of bin storage/waste management
- Location of lift central, north or south
- Access toilet to oval side (best location?)
- Configuration of lift and adjacent stair to be reviewed

Design team and PCG will review, refer to CEO and provide a response to CRG

Interior design concepts to be presented to CRG at a later meeting

Project Manager to provide updated plans to funding provider - Office of Recreation, Sport and Racing

4 Cost Management

30% cost plan revised to \$4.65m with design/ construction contingency and escalation allowances (reflects endorsed 129m² of additional areas)

PC

Next Cost Plan at 70% stage following design development

100% Cost plan to follow completion of design phase

5 Other Business

Procurement of Head Contractor – Expression of Interest to be conducted with pre-established evaluation criteria as per Council Procurement Policy

Programme update presented –

- Planning application critical path
- Forecast commencement date Nov 2022
- Forecast completion date September 2023

6 Next meeting 6 July 2022 Nailsworth Hall
