

## **Disability Access and Inclusion Advisory Group Meeting Notes**

- Date:** Thursday 24 March 2022
- Time:** 5pm – 6.30pm
- Venue:** Tirkanthi Kuu Room, Level 1 Payinthe, 128 Prospect Road, Prospect
- Chair:** Liz Gunn
- Note Taker:** Victor DiMaria
- Present:** Anita Kosier, David Kilner, Dilshan Wijesuriya, Ilsa Kosier, Jaime Gardner, Julie Sutherland, Mayor David O’Loughlin, Cr Allen Harris, Cr Thuy Nguyen, Cr Kristina Barnett, Chris White, Ginny Moon, Victor DiMaria, Liz Gunn
- Apologies:** Annie Hull, Kym Whittington, Sharon Harrison, Steph Hickey, Cr Matt Larwood

### **1. Introduction and Housekeeping**

- The Chair commenced the meeting with an Acknowledgement of Country and provided general housekeeping information.

### **2. Welcome**

- The Mayor welcomed everyone to the meeting and outlined the importance of the group.

### **3. Introductions**

- Members were given a few minutes to meet another member of the group and find out a little more about them/their interest in the project. They then introduced each other to the entire group.

- Julie requested that before a member of the group speak to the entire group, they say their name, so that she knows who is speaking.
- Jaime recommended “Growing Up Disabled in Australia” is a good book – *(this book is available for loan from Prospect Library)*.

**4. Disability Access and Inclusion Plan (DAIP) 2021-2025 Work Plan and Progress Update**

- Victor provided general information regarding the proposed 15-month DAIP Work Plan which will be utilised to capture, consider and manage actions and priorities arising from the DAIP.
- Work Plan progress and outcomes will be provided to the DAIP Advisory Group at the meetings.

**5. Terms of Reference**

- The draft terms of reference were reviewed by the group and the following feedback was provided:

| ELEMENT OF TERMS OF REFERENCE | FEEDBACK FROM ADVISORY GROUP   |
|-------------------------------|--|
| PURPOSE                       | <ul style="list-style-type: none"> <li>• Consider and apply more “actionable wording”;</li> <li>• Align the TOR Purpose statements to measures &amp; outcomes of the DAIP;</li> <li>• Is a purpose of the Group to expand or modify the DAIP?;</li> <li>• Ensure appropriate visibility provisions are applied to Council’s Website;</li> <li>• Remove 1st Paragraph.</li> </ul> |

|                         |  |
|-------------------------|--|
| MEMBERSHIP REQUIREMENTS | <ul style="list-style-type: none"> <li>• Priority should be given to persons/individuals who currently live with a disability;</li> <li>• Broaden the inclusion of other groups (e.g., LGBTQI);</li> <li>• Ensure proxy provisions;</li> <li>• Include Small Business not just not-for profits;</li> <li>• Reconsider paragraph 3;</li> <li>• Include overarching legislative requirements.</li> </ul> |
| SCOPE – GROUP WILL      | <ul style="list-style-type: none"> <li>• Allow expansion to Council Policies &amp; Procedures;</li> <li>• Consider scope to be less “passive”;</li> <li>• Any formal actions could be applied?</li> </ul>  |
| SCOPE – COUNCIL WILL    | <ul style="list-style-type: none"> <li>• Opportunity for Advisory Group to provide input regarding “other specific” Council projects;</li> <li>• Addition of a statement that Council actively promote the functions and activities of the Advisory Group.</li> </ul>  |
| MEETING FREQUENCY       | <ul style="list-style-type: none"> <li>• Provide some flexibility for Group;</li> <li>• Allow provision for consultation with Group in between meetings;</li> <li>• Meet more regularly;</li> <li>• Allowance for staff to liaise with Group to seek advice at any time;</li> <li>• Allow for various meeting locations (including outdoors);</li> <li>• Allow for online meetings.</li> </ul>         |
| OTHER                   | <ul style="list-style-type: none"> <li>• Ensure the Group is a voice to action at any time</li> </ul>  |

## 6. Ideas for Future Meetings

The following suggestions were made by members:

- Allow time each meeting for members to raise their own issues for things that need to be attended to/considered
- All community consultations should be considered by this group (eg. Broadview Oval, playground upgrades etc...)
- Formal process to get feedback from the Advisory Group
- Presentations by members about their personal experience of disability (eg. David would like to do a short presentation on hearing loss).

## 7. Close & Next Meeting

- Thursday 26 May 2022, 5pm – 6.30pm.

### Action List

| Date:      | Action:  | Responsibility: | Due Date:  | Date Completed: |
|------------|--|-----------------|------------|-----------------|
| 24/03/2022 | Update and finalise draft Terms of Reference in response to feedback received. | Liz and Victor  | 18/05/2022 |                 |
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