

COMMUNITY REFERENCE GROUP Minutes - Meeting No. 1

Date: 15/12/21 6pm held in Tirkanthi Kuu – 128 Prospect Road

Present:	
Mayor O’Loughlin	Shane Hodby
Cr Allen Harris	Mark Bowman
Vincent Cammell	Josie Meyer
Paul Caretti	Rob Clutterham
Jessica O’Neill	Theo Dalkos (via zoom)
Apologies:	
Chris White	David Callan
Klinton Devenish	Cr Steven Rypp
Distribution: ELT	

Welcome

- Community Reference Group (CRG) is a forum for the members of the Group to represent the views of the community for the delivery of the Broadview Community & Sports Hub Chair

- Broadview Community & Sports Hub Overview** Mayor
 - Approved grant objectives to enhance a regional sports hub with new clubroom, change rooms and viewing areas for Broadview Oval
 - \$1.5m grant funding plus \$2.5m Council Funding
 - Potential opportunity to conduct sod turning ceremony in January 2022 in coordination with State Govt and Broadview FC

- Introductions** All

- Terms of Reference** Chair
 - Roles and responsibilities of Members and Proxys
 - Communication
Community representation for the CRG:
 - Letterbox drop to 500m
 - On our web site
 - Engagement Hub
 - Social media posts

- Signage to be placed at Oval
 - Josie Meyers is a Community Rep
 - 3 more reps to be selected from community
 - 1 rep to be selected as an immediate neighbour as per TOR
 - Reps to be selected by mid-January 2022
 - EOI closes 9 January 2022
- Media

4	Broadview Hub Engagement Hub Website <ul style="list-style-type: none"> • Engagement Hub the go to for project updates 	PM
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5	Engagement of Design Team/ Programme/ Budget <ul style="list-style-type: none"> • Architect brief has been completed with select tender 11 potential candidates, evaluation criteria set and tender closes 17 January 2022 • Architect requires 4-6 weeks to develop concept design, CRG to submit any ideas to PM <ul style="list-style-type: none"> ○ The more info we provide the architect, the better to shape the design development ○ Elected Members are not set to the concept design but this has been used as a basis to secure the grant ○ Ideally concept design sent to Council for endorsement in March 2022 ○ Detailed Design April – June 2022 ○ Tender July 2022 ○ Construct Aug 22 – Jun 23 • Project Manager has applied to Office Rec & Sport to vary commencement and completion date of grant, hope to receive approval before end of 2021 • Project Manager to send out to CRG the current concept designs • SACA/ SANFL to be briefed as concept design is developed – critical that facility guidelines for both stakeholders are provided 	PM
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6	Q & A – General Discussion <ul style="list-style-type: none"> • Generally, community representation will focus on the following <ul style="list-style-type: none"> ○ Trees ○ Community use ○ Car parking provisions ○ Prospect Kindergym potential future user of the Hub, JM to discuss with Kinder gym to discuss potential requirements ○ Dog friendly café to ground floor would be preferable, currently defined as kiosk in concept design, MOU to address potential sub lease for use of this space/shared with club? ○ Outdoor dining? ○ Strength for Life? 	All
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- Incorporate a simple model of kiosk/ canteen (coffee, drinks, food)
- Current bar/ kitchen to level 1 seems inadequate on current concept design
- Be comfortable with the way the space operates via current footprint
- Issue with cars parking onto running track (southern end)
- Issue with tree plantings in past not being suitable
- Council to arrange a landscape architect/ consultant to present to CRG
- Council has commenced investigations with regard to:
 - Arborist report
 - Waste soil classification report
 - SAPN augmentation costs
 - Detailed site survey to identify trees, services, levels & features
- Potential for full site car parking to be redesigned as a staged delivery
- Potential to consider retaining the northern portion of the carpark subject to level and impact assessment
- Based on programme it is likely that two football seasons will be impacted by the construction phase, existing club rooms to be retained until new facility is built
- All CRG members encouraged to send any ideas through to PM to capture principles for architect to consider in the next phase of the development of the concept design
- Size of building to be confirmed
- Elected members have visited other facilities including Glenunga Hub and Goodwood Football Club
- Other similar projects include Brighton Oval redevelopment, Hectorville Sporting Club, Lockleys

7 Close & Next Meeting 27 January 2022 6pm at Broadview Football Club

Action List

Date:	Action:	Responsibility:	Due Date:	Date Completed:
15/12/21	Council to send out budget summary to CRG together with building footprint and current concept plans	PC	17/12/21	
15/12/21	PM to send out update when grant variation application is processed (upon receipt of outcome)	PC	23/12/21	
15/12/21	CRG community positions to be formed following close of expression of interest from 9 January 2022	PC	14/1/22	

15/12/21	Make contact with potential future community users including Prospect Kindergym	JM	9/2/22	
15/12/21	All members to send any ideas to develop the project to Paul Caretti in order to inform successful Architect in developing the concept design paul.caretti@prospect.sa.gov.au	All	27/1/22	